

APPLICATION FOR WHOLESALE / TRADE ACCOUNT

*This application must be sent with submittals by mail, faxed applications will not be accepted.
All pages must be completed and returned for an account to be considered*

To qualify for discount sales and to help us know more about your business so we can determine the most advantageous discount schedule, completion of this business profile form is required. Please sign and return with appropriate attachments. The discount offered is based on your actual business activity. Any misrepresentation of this constitutes fraud. Terms and policy are as outlined on the attached "Wholesale Policy."

Business Name: _____

Billing Address: _____

Shipping Address: _____

(if different) _____

Phone: _____ Fax: _____

E-Mail: _____ URL: http:// _____

Name of Owner (President if a corporation): _____

Retail Tax Number: _____ State: _____ Fed ID#: _____

Preferred Terms: Credit Card Visa/MC/AmEx COD ProForma (Prepay against Invoice) Net 30 is available to established accounts**Type of Business:** Sole Owner Partnership Corporation

I hereby certify that all goods purchased from Lacis to be within the framework of my business as outlined above.

Signature _____ Date _____

Print Name _____ Position _____

TRADE / WHOLESALE POLICY

Trade Policy is Available To

Stocking Dealers:

Full wholesale prices offered based on listed minimums. Evidence of retail trade is required. (*see application for details*)

Manufacturers:

Wholesale prices offered on specific items used in manufacturing.

Teachers / Institutions / Guilds:

Price will be split between retail and wholesale providing wholesale minimums are complied with.

Teachers to submit evidence of status.

New Accounts:

Initial order must total a minimum of \$200.00 or a set-up fee of \$20.00 will be applied. Terms on initial order can be Prepayment (Pro-Forma Invoice), Credit Card.

Credit:

Limited credit is offered to accounts of previous and approval of Credit Application. Terms are a firm 30 days from Shipping Date. A current Credit Card is required as security on any open account. Charges will be made against this credit card with finance charges added on any Past Due account.

No further credit will be extended to accounts with any outstanding balance due.

Inactive Accounts:

No activity within the previous 18 month period will cancel any account status and new orders will be treated as a new account.

Past Due:

Accounts will be charged a 1½% per month finance (APR 18%) plus a \$0.50 service charge per month from date of Invoice on any Invoice for which payment is not received within 30 days. Each Invoice will be treated separately on any Statement.

Shipping:

Unless otherwise specified, all orders are shipped UPS, insured, standard ground service.

Postage and Handling:

All shipments will be invoiced with actual shipping costs plus a nominal 1% packing/handling fee.

Payments:

Must be made by Cash, Company Check, Wire Transfer (\$20.00 transfer fee), Money Order Credit Card (a convenience fee of 5% is added on international orders will be charged when paying by Credit Card) All payments must be made in US Dollars.

Orders:

Minimum Orders: Initial order: \$200.00; Following orders: \$50.00. All items shipped in multiples of Standard Pack or minimum of Standard Pack (depending on item).

Non-Complying Orders: If wholesale orders under the minimum are necessary, they can be filled with a small order fee of \$20.00

Item: Order by Code Number and Quantity of described unit.

Courtesy Discounts for all Trade Accounts:

On orders over \$50.00 a 10% courtesy discount from retail price will be extended for: Wholesale items ordered in quantities less than standard pack.

Phone Orders:

LACIS can not guarantee the accuracy of phone, mail or email orders. Ordering online, at <http://wholesale.lacis.com> is always preferred.

When placing a phone order provide account number, item number and description to minimize errors.

Prices:

Prices are subject to change without notice. Unless advised otherwise, all shipments will be made at current price.

All prices FOB Berkeley.

Invoice:

Prices are listed as follows:

Books, non-wholesale items, and wholesale items not complying with minimums are listed at retail price.

Wholesale items complying with minimums other than books are listed at net wholesale.

The factor "Fctr." noted on the invoice is the discount multiplier. Thus a factor of .60 indicates a 40% discount from suggested retail price.

Claims:

All claims must be made within 10 days of receipt of merchandise. In cases of damage, save damaged items and shipping carton and contact local office of appropriate carrier and request a damage inspection. Do not return damaged merchandise without authorization.

Claims for damage will not be honored if the above not adhered to.

Returns:

Authorization must be obtained prior to return of any merchandise. Requests for returns will not be considered after 60 days from shipping date.

Except in cases of defect or error in shipping, a nominal restocking charge of 10% of cost of goods will be made with a \$2.50 minimum. Unauthorized returns will be charged a double restocking fee, or disposed of if return postage is not provided within 30 days of written advice.

Return shipping is the responsibility of the consignee. All shipments should be well packed and insured. In cases of defective merchandise or shipping error (not applicable for phone orders) a credit will be provided for return postage.

Returns not accepted for quantities less than "std pack" or yardage. Returned merchandise will not be accepted if it is damaged, marked or in any condition not suitable for reselling as "new" merchandise. For damaged merchandise see paragraph "Claims"

Backorders:

Unless advised otherwise, items not shipped will be backordered and shipped as available without regard to order minimums. Shipping and COD fees (where applicable) will be added to backorders. Backorders under \$10.00 will be canceled.

Cancellation of backorders is the responsibility of the consignee.

I agree to the terms and conditions of this Policy

Resale Card: (Only Required for California Businesses)

<p>FIRM NAME: _____</p> <p>I Herby Certify: That I hold a valid seller permit No. _____ Issued pursuant to the Sales and Use Tax Law; that I an engaged in the business of selling: _____ <i>(specify products)</i></p> <p>that the tangible personal property described herein which I shall purchase from LACIS will be resold by me in the form of tangible personal property; provided, however, that in the event any of such property is used for any purpose other than retention, demonstration, or display while holding it for sale in the regular course of business, it is understood that I am required by the Sales and Use Tax Law to report and pay for the tax, measured by the purchase price of such property.</p> <p>Description of property for resale: Needlework Tools, Supplies and Books</p> <p>By and Title: _____</p> <p>Address: _____</p> <p>City, State and Zip: _____</p> <p>Date: _____ Signature <i>(required)</i> _____</p>
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